



**Chandigarh Engineering College
Jhanjeri, Mohali**

Date-10/03/2021

Ref. No: - CEC/IQAC/2020-21/02

Notice

The second meeting of IQAC is scheduled on 15/03/2021 at 02:00 PM in Conference Room, Block-1, Chandigarh Engineering College Jhanjeri, Mohali. The agenda of the meeting is as follows: -

Agenda:

1. Confirmation and Review of Minutes of Meeting held on 20/10/2020.
2. Action taken report of Director-HODs Meeting held on 20/10/2020
3. Introduction Speech by IQAC Coordinator.
4. Self-introduction of the NAAC committee members.
5. About deciding IQAC Monitoring Mechanism.
6. Other issue with the permission of the chair.



IQAC Coordinator

CC:

Campus Director

Registrar

All Concerned


Director

Director Engineering,
Chandigarh Engineering College,
Jhanjeri, Mohali



Chandigarh Engineering College Jhanjeri, Mohali

Minutes of Meeting

The Director Dr. Rajneesh Talwar occupied the chair and welcomed the members for second IQAC Meeting. The following business was transacted in the meeting: -

Agenda:1 Confirmation and Review of Minutes of Meeting held on 20/10/2020.

Resolution:

Thorough discussion was made, review is taken and it was unanimously approved Minutes of Meeting held on 20/10/2020.

Agenda:2 Action taken report of Director-HODs Meeting on 20/10/2020.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About initiating NAAC work.	All Teaching and concerned Non-teaching were provided with NAAC Manual and instructed to study NAAC Manual.
2.	Formation of NAAC Steering/Core Committee.	NAAC Steering Committee Office Order was taken out at institute level dated 20/10/2020.

Agenda:3 Introduction Speech by IQAC Coordinator.

Resolution:

IQAC, coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.

Agenda:4 Self-introductions of the NAAC committee members.

Resolution:

All the NAAC committeemembers were given their introduction.

Agenda:5 About deciding IQAC Monitoring Mechanism.

Resolution:

As a part of IQAC Monitoring Mechanism it was decided that IQAC should meet as and when required and take review of all activities and extend necessary suggestions/ corrective actions to maintain overall quality culture in the institute.

Agenda:6 Other issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.



**Chandigarh Engineering College
Jhanjeri, Mohali**

Action Taken Report of second IQAC Meeting held on 15/03/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	Director and IQAC Coordinator will review the activities regularly to maintain the overall quality culture in the institute.


IQAC Coordinator


Director
Director Engineering,
Chandigarh Engineering College,
Jhanjeri, Mohali



Chandigarh Engineering College Jhanjeri, Mohali

S.No.	Name of Employee	Designation	Signature
1.	Dr. Rajneesh Talwar, Director	Chairperson	
2.	Dr. Ashwani K Sharma, HOD Applied Sci.	Coordinator	
3.	Mr. Sunny Kandal, Assistant Registrar	Section Head	
4.	Ms. Neha	Assistant	
5.	Dr Sarabpreet Kaur, Associate Professor ECE	Member	
6.	Dr. Arvind Kumar, HOD ME	Member	
7.	Dr. Sajjan, HOD ECE	Member	
8.	Dr Vikas HOD Civil	Member	
9.	Dr Anil Kumar Lamba HOD CSE	Member	
10.	Dr Manu Raj Moudgil Associate Professor	Member	
11.	Dr. Shalom, Associate Professor - ME	Member	
12.	Dr. Rini, Professor - CSE	Member	
13.	Dr. Anamol Gautam, Associate Professor	Member	
14.	Mohd. Syed Arif, Assistant Professor Civil	Member	
15.	Mr. Ashish, Assistant Professor - App. Sci.	Member	
16.	Mr. Vijyant, Assistant Director Training	Member	
17.	Administrative officer	Member	
18.	Mr. Kwardeep Singh DSW	Member	
19.	Ms. Nitesh	Medical In charge	
20.	Ms. Manmeet	Alumni	
21.	Mr. Chaitnya Goswami	B.Tech Student	
22.	Ms. Nupur	B.Tech Student	
23.	Mr. Mahadeb Halder	Librarian	
24.	Mr. Jaswinder	Local Society	
25.	Mr. Gurmeet Sharma	Industrialist	