



**Chandigarh Engineering College
Jhanjeri, Mohali**

Date-13/10/2020

Ref. No: - CEC/IQAC/2020-21/03

Notice

The first meeting of IQAC is scheduled on 20/10/2020, at 02:00 PM in Conference Room, Block-1, Chandigarh Engineering College Jhanjeri, Mohali. The agenda of the meeting is as follows: -

Agenda:

1. About initiating NAAC work.
2. Discussion about NAAC Accreditation and Assessment process.
3. Formation of NAAC Steering/Core Committee.
4. Other issue with the permission of the chair.

IQAC Coordinator

Director

Director Engineering,
Chandigarh Engineering College,
Jhanjeri, Mohali

CC:

Campus Director

Registrar

All Concerned



Chandigarh Engineering College Jhanjeri, Mohali

Minutes of Meeting

Agenda: 1 About initiating NAAC work.

Resolution:

Thorough discussion was made and it was unanimously resolved that, NAAC work is to initiated to inculcate culture of quality in institute. Further all Teaching and Non-teaching staff was provided with revised NAAC Manual released in Feb-2020 for basic understanding and study.

Agenda: 2 Discussion about NAAC Accreditation and Assessment process.

Resolution:

It was unanimously decided that NAAC application is to be submitted in academic year 2021-22 i.e. in month of July. 2022.

New Process of NAAC Accreditation and Assessment is discussed. It has three stages-

1. Self-Study Report (Qualitative Metrics (350 Marks) + Quantitative Metrics (650 Marks)
2. Student Satisfaction Survey (SSS)
3. Peer Team Visit

Agenda: 3 Formation of NAAC Steering/Core Committee.

Resolution:

Thorough discussion was made and it was unanimously resolved that, NAAC Core/ Steering committee is to be constituted consisting of key functionaries of the institute to prepare NAAC SSR. NAAC Steering/Core Committee is constituted by approval of all and Dr. Sajjan Singh is selected as NAAC Coordinator.

Agenda: 4 Other issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

Attendance




**Chandigarh Engineering College
Jhanjeri, Mohali**

Action Taken Report of first Meeting held on 20/10/2020

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
2.	About initiating NAAC work.	All Teaching and concerned Non-teaching were provided with NAAC Manual and instructed to study NAAC Manual.
3.	Formation of NAAC Steering/Core Committee.	NAAC Steering Committee Office Order was taken out at institute level dated 20/10/2020.


IQAC Coordinator


Director

Director Engineering,
Chandigarh Engineering College,
Jhanjeri, Mohali



Chandigarh Engineering College
Jhanjeri, Mohali

Date-20/10/2020

Ref. No: - CEC/IQAC/2020-21/04

NAAC Steering Committee

S. No.	Name	Designation	Name of the Committee
1	Dr. Ashwani K. Sharma	Professor & Head	IQAC Coordinator
2	Dr.Sajjan Singh	Professor & Head	NAAC Coordinator
3	Dr. Manu Raj Moudgil (CSE) Ms. Richa Mehta (ECE) Dr. Shalom Akhai (ME) Mr.Vineet Kumar Pandey (CE) Dr.RajniVerma (Applied Science)	Assoc. Professor Assoc. Professor Assoc. Professor Assoc. Professor Assistant Professor	Department Coordinators
4	Dr. Sarabpreet Kaur	Professor & Head	Criteria 1
5	Dr. Vinod Dhull	Assistant Professor	Criteria 2
6	Dr.Anil Kumar Lamba	Professor & Head	Criteria 3
7	Mr. Syed Mohd. Arif	Assistant Professor	Criteria 4
8	Ms. Krishna Kalsi	Assistant Professor	Criteria 5
9	Dr.AnamolGautam	Assoc. Professor	Criteria 6
10	Mr. Ashish Kumar	Assist. Professor	Criteria 7



Chandigarh Engineering College
Jhanjeri, Mohali

S.No.	Name of Employee	Designation	Signature
1.	Dr. Rajneesh Talwar, Director	Chairperson	<i>Rajneesh Talwar</i>
2.	Dr. Ashwani K Sharma, HOD Applied Sci.	Coordinator	<i>Ashwani K Sharma</i>
3.	Mr. Sunny Kandal, Assistant Registrar	Section Head	<i>Sunny Kandal</i>
4.	Ms. Neha	Assistant	<i>Neha</i>
5.	Dr Sarabpreet Kaur, Associate Professor ECE	Member	<i>Sarabpreet Kaur</i>
6.	Dr. Arvind Kumar, HOD ME	Member	<i>Arvind Kumar</i>
7.	Dr. Sajjan, HOD ECE	Member	<i>Sajjan</i>
8.	Dr Vikas HOD Civil	Member	<i>Vikas</i>
9.	Dr Anil Kumar Lamba HOD CSE	Member	<i>Anil Kumar Lamba</i>
10.	Dr Manu Raj Moudgil Associate Professor	Member	<i>Manu Raj Moudgil</i>
11.	Dr. Shalom, Associate Professor - ME	Member	<i>Shalom</i>
12.	Dr. Rini, Professor - CSE	Member	<i>Rini</i>
13.	Dr. Anamol Gautam, Associate Professor	Member	<i>Anamol Gautam</i>
14.	Mohd. Syed Arif, Assistant Professor Civil	Member	<i>Syed Arif</i>
15.	Mr. Ashish, Assistant Professor - App. Sci.	Member	<i>Ashish</i>
16.	Mr. Vijyant, Assistant Director Training	Member	<i>Vijyant</i>
17.	Administrative officer	Member	<i>Administrative officer</i>
18.	Mr. Kawardeep Singh DSW	Member	<i>Kawardeep Singh</i>
19.	Ms. Nitesh	Medical In charge	<i>Nitesh</i>
20.	Ms. Manmeet	Alumni	<i>Manmeet</i>
21.	Mr. Chaitnya Goswami	B.Tech Student	<i>Chaitnya Goswami</i>
22.	Ms. Nupur	B.Tech Student	<i>Nupur</i>
23.	Mr. Mahadeb Halder	Librarian	<i>Mahadeb Halder</i>
24.	Mr. Jaswinder	Local Society	<i>Jaswinder</i>
25.	Mr. Gurmeet Sharma	Industrialist	<i>Gurmeet Sharma</i>